**APPLICATION HISTORY FORM**

|  |  |  |
| --- | --- | --- |
| Post (applied for): |  | Photograph |
| 1. Name of Candidate : |  |
| 1. Fathers/Husband Name: |  |
| 1. Date of Birth: |  |
| 1. CNIC No: | Attach CNIC |
| 1. Gender: | 🞏 Male 🞏 Female |
| 1. Address with nearest famous place: |  |  |
| 1. Contact Number (residential) |  |
| 1. Contact Number (cell no) |  |
| 1. Domicile: | Attach Domicile |
| 1. Religion : |  |

1. **Educational History: (attach documents)**

Primary / Middle / Secondary/ Matric/O-Level/Inter/A-Level

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Institute & Location | Years from | Year of  Passing | Class/Division | Specialization |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

1. **Trainings Acquired: (attach documents)**

|  |  |  |  |
| --- | --- | --- | --- |
| Institute & Location | Name of Training | Year of  Passing | Class/Division |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

1. **Experience: (attach documents)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Institute & Location | Designation | Duration | Regular/Temporary | Salary Drawn |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

|  |  |
| --- | --- |
| Salary Expectations |  |
| When will you be available for work? |  |
| Will you be willing to travel / work out of your city? |  |
| Have you ever been convicted / jailed? |  |
| Religious inclination | 🞏Ijtema/Tabligh |
| Do you have any medical conditions we should be aware of? |  |
| Marital Status | 🞏Single 🞏Married 🞏Widower 🞏 |
| Languages  1.  2.  3.  4. | Proficiency  🞏Reading 🞏Writing 🞏Speaking  🞏Reading 🞏Writing 🞏Speaking  🞏Reading 🞏Writing 🞏Speaking  🞏Reading 🞏Writing 🞏Speaking |

**References:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Person | Institute | Designation | Contact Number & email | May we call for your details? |
| 1. |  |  |  |  |
| 2. |  |  |  |  |
| 3. |  |  |  |  |

I confirm that the above information is accurate to my knowledge.

Signature of Candidate

Tell me a little about yourself.

Facebook ID: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Linkedin ID:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Instagram ID: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Twitter ID: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### **Why do you want to work for this company?**

### **Do you consider yourself successful?**

### **What would you consider your greatest strengths & weakness?**

### **What motivates you?**

### **Why did you leave your last job?**

What experience do you have in this field?

What do colleagues say about you?

### **Why should we hire you?**

### **What have you learned from mistakes on the job?**

### **What have you done to improve your knowledge in the last year?**

### **How would you be an asset to this company?**

### **How long would you expect to work for us in case you are hired?**

### **Tell me about a problem you had with a supervisor.**

Are you applying to other companies as well?

May we contact your previous employer regarding your performance?

Do you have any questions for me?

Did you sign and handover INTERVIEW NON-DISCLOSURE AGREEMENT?